

ACSA Course Equivalency Application Package

If you have Health & Safety certification from a recognized training agency, another provincial safety association, or from another provincial construction safety association, your training “may” qualify for equivalency status. Certification must be dated no more than five (5) years ago.

HOW DO I APPLY?

Complete and submit all information as outlined on this form to the ACSA Edmonton Office.

- Equivalency Application Form
- Payment of \$100.00 per Equivalency Request
- Course Content Comparison Chart/Gap Analysis (One for each Equivalency Requested)
- Course Materials
- Copy of the Course Certificate and/or Wallet Card

NOTE: Courses taken from a member of the Canadian Federation of Construction Safety Associations (CFCSA), or from an Alberta Certifying Partner may qualify for fee exemptions.

Equivalency Application Form

ONE Course Comparison/Gap Analysis **per course** must be submitted. Ensure applicable payment is attached. ***Please print clearly.***

Name Birth Date

Company

Mailing Address

City Province Postal Code

Telephone Fax

E-mail address

Name of the ACSA Course(s) for which you are requesting Equivalency.

The following **must** accompany this Equivalency Application Form:

- ACSA Course Comparison Chart/Gap Analysis Form
- Complete copy of your Course materials
- Copy of your training record/transcript from accredited training facility
- Copy of the Course Certificate and/or wallet card.

A fee of \$100 + GST must be included for each course equivalency request.

Note: There may be an exemption for courses taken from a member of the Canadian Federation of Construction Safety Associations (CFCSA) or from an Alberta Certifying Partner.

Method of Payment:

- Company Cheque Enclosed
- VISA/MC/AMEX Card #: _____ EXP: _____

CVD #: _____ Cardholders's name: _____

Authorized Signature: _____

ACSA Course: 3001 Leadership for Safety Excellence (2 days)

You are required to demonstrate competency in the content areas of the ACSA course for which you are requesting equivalency. Complete the course content comparison chart/gap analysis form (below) for submission with your request. Your course materials **must** accompany this chart.

Name of Course Certified in: _____ **Date Certified:** _____

Course Content Includes:	Identify and Describe Comparable Course Content:	Specify Location in Materials:
Supervisor's Role		
Safety Responsibilities on the Work Site for Managers, Supervisors and Workers		
Supervisor Knowledge: Alberta OH&S Legislation		
Scope and Purpose of Hazard Assessments		

Scope/Type of Inspections		
Reasons for Inspections		
Scope/Reasons for Investigations		
Indirect/Direct Causes		
Causation Guide		
Investigative Process		
Training		

Orientation (4 Types)		
Training Program Development		
Reasons for Training		
Workshops		
Exam		

Additional Notes:
