



NCSO Exam Application Checklist

Are you eligible?

To ensure you are eligible to sit the NCSO exam, please check off each of the following items that you have successfully completed or achieved:

Construction field experience submitted and approved

All courses necessary for NCSO are current and completed (e.g. First Aid)

LSE Proficiency has been approved

ACSA auditor status is current

For more detailed information on eligibility for the NCSO exam, please visit our NCSO webpage at youracsa.ca/ncso-hsa/.

Should you have any queries or require assistance, please e-mail ncso@youracsa.ca or call 1.800.661.ACSA.





NCSO Exam Application Form

Applicant Information

First Name:

Last Name:

ACSA Student ID (OR Date of Birth mm/dd/yy):

Phone:

E-mail:

Location & Time

Please indicate your preferred location to sit the exam:

Edmonton

Calgary

Please indicate your preferred date & time:

8:30 - 11:00 a.m. Saturday, September 16, 2017

12:30 - 3:00 p.m. Saturday, September 16, 2017

8:30 - 11:00 a.m. Saturday, October 21, 2017

12:30 - 3:00 p.m. Saturday, October 21, 2017

- Application cut-off is ten (10) business days prior to scheduled exam.
- Exam dates & times will be filled on a first come basis.
- You will be notified after we process your application.
- Should your preferred time be filled, you will be contacted to discuss an alternative date.
- Once approved to write the exam, a study guide will be provided to you.
- **PLEASE NOTE:** There is limited seating for each exam.

Application submitted on:



NCSO Exam Blueprint

TOPIC	KEY CONCEPTS	RELATED ACSA COURSE(S)	MARKS			
			PART A Multiple Choice	PART B Short Answer	PART C Written Response	TOTAL
Hazard Controls & Risk Assessments	<ul style="list-style-type: none"> Hierarchy of controls Types of controls Hazard assessments Risk assessments Hazard categories Hazard assessment & control procedures Controls for specific hazards 	<ul style="list-style-type: none"> Leadership for Safety Excellence Principles of Health & Safety Management 	6	11	8	25
Training & Orientations	<ul style="list-style-type: none"> Training methods Training verification Training plan development 	<ul style="list-style-type: none"> Leadership for Safety Excellence Principles of Health & Safety Management Auditor Training Program Basic Instructional Technique 	1	5	10	16
Inspections	<ul style="list-style-type: none"> Inspection processes & procedures Formal & informal inspections COR audit requirements for inspections Review & evaluation of inspection reports Corrective action 	<ul style="list-style-type: none"> Leadership for Safety Excellence Principles of Health & Safety Management 	2	4	5	11
Investigations	<ul style="list-style-type: none"> Investigation processes & procedures Substandard practices & conditions Basic causes Root causes Corrective actions 	<ul style="list-style-type: none"> Leadership for Safety Excellence Worksite Investigation Basics 	11	-	-	11
Audits & Auditing	<ul style="list-style-type: none"> COR audit processes & procedures Audit timelines 	<ul style="list-style-type: none"> Principles of Health & Safety Management Auditor Training Program 	5	5	-	10
H & S Program	<ul style="list-style-type: none"> Elements of a health & safety program 	<ul style="list-style-type: none"> Principles of Health & Safety Management Auditor Training Program 	3	7	-	10
Documentation	<ul style="list-style-type: none"> Purposes of different types of safety documents Review & evaluation of safety documentation 	<ul style="list-style-type: none"> Leadership for Safety Excellence Principles of Health & Safety Management Auditor Training Program 	5	-	4	9
First Aid & Emergency Preparedness	<ul style="list-style-type: none"> Criteria for first aid & emergency response requirements at a work site 	<ul style="list-style-type: none"> Legislation Awareness 	-	3	-	3
Adopted Standards	<ul style="list-style-type: none"> Organizations responsible for creating standards adopted by OHS legislation 	<ul style="list-style-type: none"> Legislation Awareness 	2	-	-	2
WHMIS	<ul style="list-style-type: none"> WHMIS 2015 	<ul style="list-style-type: none"> WHMIS Train-the-trainer 	2	-	-	2
Criminal Code of Canada	<ul style="list-style-type: none"> Occupational health & safety-related provisions within the Criminal Code of Canada 	<ul style="list-style-type: none"> Legislation Awareness 	1	-	-	1
The pass mark for the NCSO exam is 75%.			38	35	27	100