

Worker Interview Questions

Number	Question	Audit Question	Positive	Negative
	Section 1 Health and Safety Policy			
1.	How is the Health and Safety Policy made available to you?	1.4		
2.	What are some of your health and safety accountabilities/responsibilities?	1.6		
3.	Are you able to attend health and safety training as required? Is there financial support available?	1.7		
	Section 2 Workplace Hazard Assessment and Control			
4.	How are you re-assessing hazards in the workplace?	2.5B		
5.	How are you informed of controls that will be used to minimize hazards at your workplace?	2.9		
	Section 3 Safe Work Practices			
6.	Do you understand how to perform the tasks as laid out in the Safe Work Practices?	3.2		
7.	How are copies of these Safe Work Practices made available to you?	3.3		
8.	Were you involved in the development or review of the Safe Work Practices?	3.5		
	Section 4 Safe Job Procedures			
9.	Do you understand how to perform the tasks as laid out in the Safe Job Procedures?	4.2		
10.	How are copies of these Safe Job Procedures made available to you?	4.3		
11.	Were you involved in the development or review of the Safe Job Procedures?	4.5		
	Section 5 Company Rules			
12.	Were you provided with a copy of the rules? If so how?	5.1		
13.	Do you understand the rules and what they mean?	5.2		
14.	In your opinion, are the rules enforced consistently with all employees?	5.4		

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Section 6 Personal Protective Equipment (PPE)				
15.	How are you informed of different PPE requirements on work sites?	6.1B		
16.	How do you obtain basic or specialized PPE when it is required?	6.2		
Section 7 Preventative Maintenance				
17.	Do you use the written process to remove defective tools from service?	7.4		
Section 8 Training & Communication				
18.	Were you given an orientation before starting work? If you have been reassigned, was this orientation repeated?	8.2B		
19.	Are you able to bring up safety concerns in health and safety meetings?	8.8		
20.	Do senior managers attend your health and safety meetings?	8.9		
Section 9 Inspections				
21.	What are some ways that you could report unsafe/unhealthy work conditions?	9.5		
22.	How are you informed of the results of inspections of your work sites?	9.8		
Section 10 Investigations and Reporting				
23.	Are you aware of the procedure for reporting incidents?	10.3		
24.	When do you need to report a no-loss incident?	10.6B		
25.	How are you informed of any changes that may be required as the result of an investigation?	10.8		
Section 11 Emergency Preparedness				
26.	Did you receive training on your responsibilities in an emergency?	11.3		
27.	How are you able to contact emergency personnel if required?	11.7		

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	Section 12 Records and Statistics			
28.	How were you informed of the results of the previous health and safety audit and/or any actionable items?	12.5		
	Section 13 Legislation			
29.	How are you able to access a copy of the relevant legislation if required?	13.2		
30.	What are your rights and responsibilities under the OH&S Act, Regulation and Code?	13.3		
	Appendix – Substance Abuse Program			
1.	How is the alcohol and drug policy communicated?	A1.2		
2.	Are you aware of the company's return to work program?	A1.3		
3.	What type of occurrence would lead to the requirement for a test to be conducted?	A1.5		
4.	Do you understand what would happen if you were found to be in non-compliance with the policy?	A1.6		
5.	Does your company provide information on how to access support services such as an employee assistance program?	A1.7		