

ACSA COR Action Plans

Presented by the ACSA (Presenter: Austin Dowling)

COR Action Plans: An alternative option to maintain a COR Certification and implement safety initiatives. COR Action Plans allow members to implement suggestions for improvement from past audits and other health and safety initiatives that may not fall under a typical audit scope.

The 2 Stages of a COR Action Plan

1. Proposal:

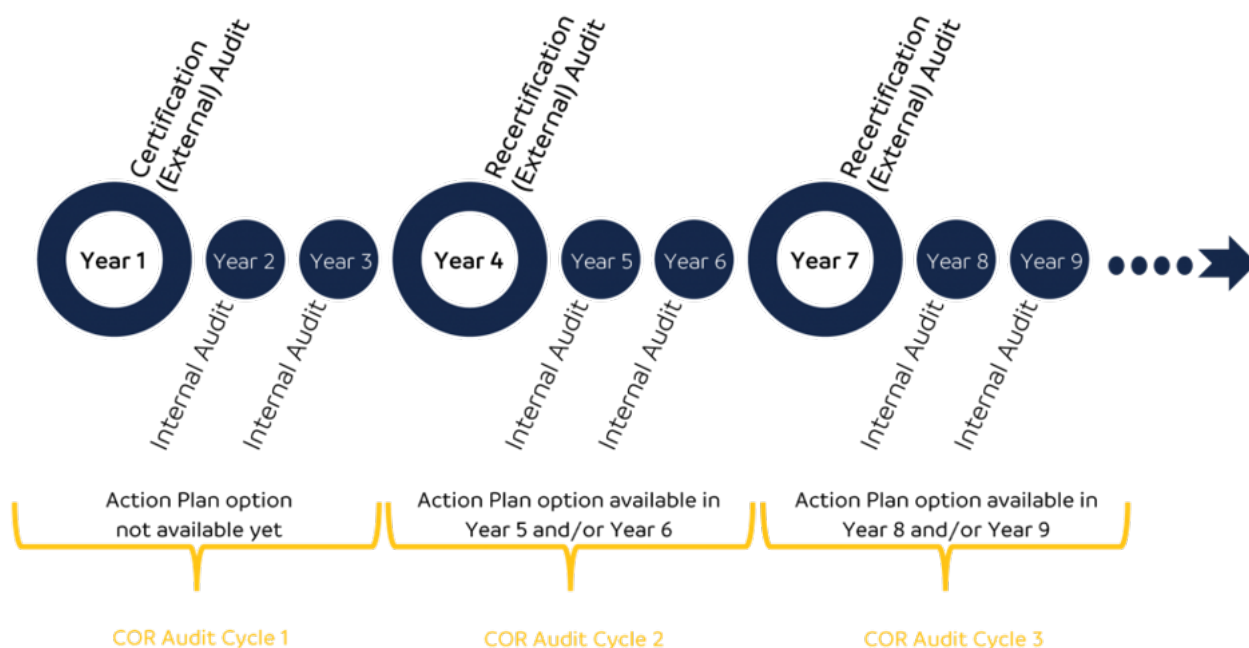
- Initial application that outlines what you intend the Action Plan to cover
- Due for submission in the spring

2. Submission

- Final submission at the end of the year. This includes proof of completion such as supporting notes, and documentation
- Due for submission in the fall

Common Questions:

- Will this affect my certification date?
 - No, your certification date will remain the same. The Action Plan replaces a COR Maintenance audit for the year but does not affect your certification date.
- What if I can't implement all the milestones on my Action Plan?
 - An overall score of 60% is required to maintain a COR Certification. If you feel you will be unable to meet this requirement, please get in touch with the ACSA for assistance.
- Can you perform another Action Plan the following year?
 - Yes, members can perform a 2nd COR Action Plan if they achieved 80% or higher on the previous year's submission.



Takeaways:

- What are the eligibility criteria?
 - Must be a current COR holder.
 - Must meet COR training requirements: Principles of Health and Safety Management (PHSM), Leadership for Safety Excellence (LSE), Alberta OH&S Legislation Awareness (LEG), and Auditor Training Program (ATP)
 - Must have completed at least 1 entire COR cycle. Action Plans become available as a maintenance option in year 5 of a COR cycle (see below graphic)
 - Must have received at least 80% on the last certification audit.
 - Must be able to develop at least 1 health and safety initiative based on the last certification audit.
- Objectives and milestones should be specific and measurable. It should be clear to the member and the ACSA reviewer what the initiative is and how it will be implemented.
- Any health and safety initiative can be put on the action plan if completed before the fall deadline.
- The final submission should include all proof of completion, as indicated in the approved proposal.

For additional information, please get in touch with COR@youracsa.ca or visit <https://www.youracsa.ca/cor-secor/cor-action-plans/>