

# Auditor Training Program

## Classroom Course

The Auditor Training Program is a three-day course designed for individuals who will be evaluating the effectiveness of a company's Health & Safety Program. Participants will be shown how quality audits reduce risk and incidents through a systems approach. This program consists of a three-day course (Certificate of Completion) and a voluntary Qualification Audit submission (Certified Peer Auditor Certificate).

## Course Topics

- Introduction to the auditing process
- Responsibilities of all parties involved
- Chronological steps of an Audit process
- How to use the ACSA Audit Document
- Workshop

## Certification

### *Certificate of Completion*

This course has a written test and an in-depth workshop. Participants must achieve a minimum score of 80% on a closed-book written test and demonstrate an understanding of the practical auditing procedure.

### *Certified Peer Auditor Certificate*

Participants may submit a qualification/self-audit (individually conducted) within three months after completing the three-day course. If the qualification/self-audit is approved by the ACSA COR department, an ACSA Peer Auditor Certificate will be issued.

## Prerequisites

Principles of Health and Safety Management (PHSM) must be completed before taking the Auditor Training Program (ATP).