

Basic Instructional Techniques

Classroom Course

This two-day course is designed to provide participants with practical experience in public speaking and presenting. Information on adult education strategies and various instructional techniques that will assist participants in their roles as mentors, trainers, and facilitators within their organizations. This course was designed to provide information on training techniques to assist participants in the ACSA Train-the-Trainer programs (WHMIS, TDG, and/or Flagger). Participants should plan to spend about one hour on the evening of the first day preparing a presentation for the second day of the course.

Course topics

- Public speaking and presentation skills
- Basic communication principles
- Dealing with anxiety
- Adult education strategies
- Organizing, planning, and leading effective training sessions
- Effective use of audio and visual aids
- Classroom management

Certification

This course contains several interactive workshops to actively build participants' skills and confidence in public speaking. Participants must actively participate in the public speaking component of the course for certification. There is no written test for this course.

Prerequisites

None required at this time.