

# Small Employer Award Nomination form

## Description

The Small employer award for excellence in safety recognizes small businesses that demonstrate inspirational commitment to promoting and maintaining a healthy and safe working environment. Aimed at companies with up to 19 employees, this award highlights the importance of a safety culture that protects workers and contributes to business success.

The Small employer award for excellence in safety celebrates small businesses' achievements in maintaining high safety standards and encourages a culture of continuous improvement and innovation in workplace safety. It symbolizes small employers' dedication and hard work in creating a safer and healthier work environment for everyone.

## Objectives

- To recognize and celebrate small businesses that go above and beyond in implementing innovative and effective safety practices.
- To encourage improvement: Inspire all small businesses to strive for safety excellence and integrate health and safety into their core work practices.
- To share knowledge: Facilitate the exchange of successful safety strategies and practices among small businesses, fostering a community of learning and improvement.

## Eligibility

- This award is open to small employers who are members of the ACSA.
- Must have 19 or fewer employees.
- Must have operated in Alberta during the previous year.
- No COR or SECOR requirement.
- No open OHS orders or investigations are pending.
- After shortlisting for the award, companies will be requested to submit a PDF copy of their prior-year WCB Employer Premium Rate Statement, showing how their employer premium rate compares to the industry standard.

## Conditions

- All sections of the nomination form must be completed. Nominators are strongly encouraged to provide as much information as possible.
- Nominators must include supporting materials/evidence (reference letters, resumes, photos, statistics, and reports) with their nominations.
- Peers and employees can nominate businesses or can self-nominate.
- The company has not won this award in the past three years.

## Recognition

- The winner will be honoured at our annual industry event and receive a trophy.
- They will also be featured in our event program and website.

## Form completion and submission instructions

- Before inputting your responses to the questions below, download and save this form on your computer. This is to ensure that you do not lose your responses.
- After you complete the form, save it again and submit it with your supporting materials.
- All additional information and supporting documents must be attached to the nomination form and emailed as one package to [awards@yourACSA.ca](mailto:awards@yourACSA.ca)

If you need assistance completing a nomination, please email [awards@yourACSA.ca](mailto:awards@yourACSA.ca) or call 1.800.661.ACSA (2272).

The ACSA Awards will be presented at the Awards dinner.

Thank you for completing and submitting a Small Employer Award nomination.

Company Name: \_\_\_\_\_

Company name phonics: \_\_\_\_\_

Company Size: \_\_\_\_\_

Certificate type: \_\_\_\_\_ Certificate Number: \_\_\_\_\_

Name of Nominator: \_\_\_\_\_

Position of Nominator: \_\_\_\_\_

Company Email: \_\_\_\_\_

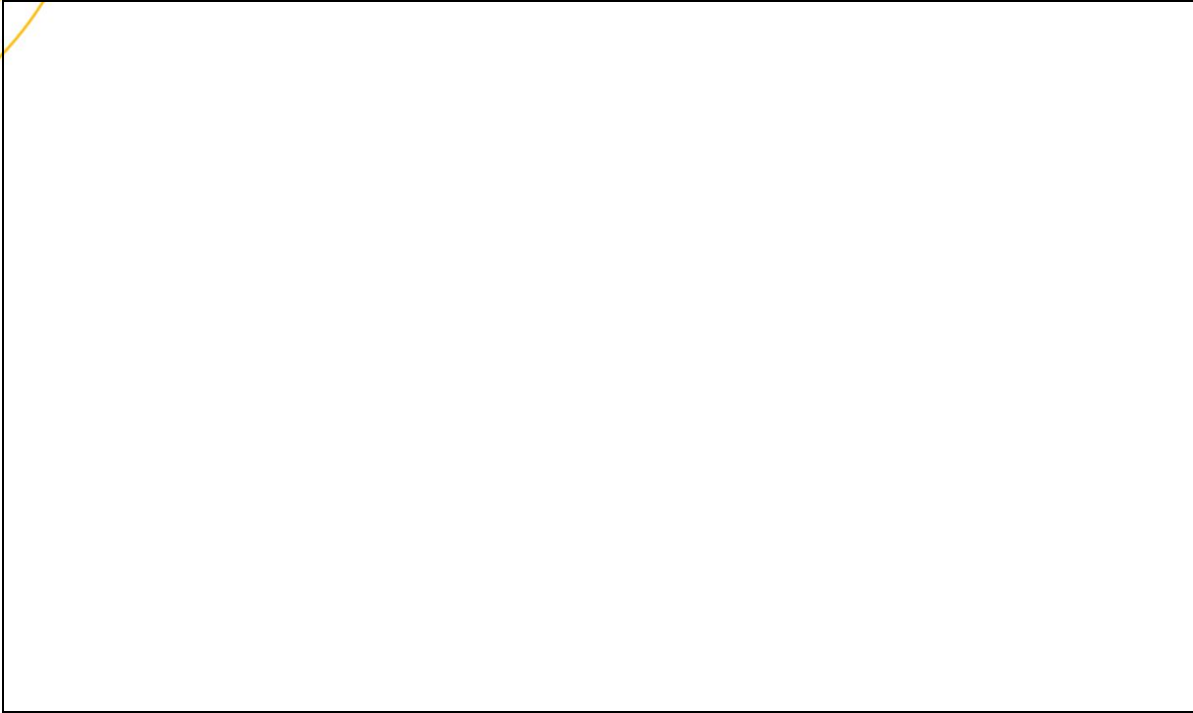
Notification Email: \_\_\_\_\_ Company Phone: \_\_\_\_\_

**Provide a company bio (maximum 100 words). If selected as the successful candidate, this bio will be featured in our awards program.**

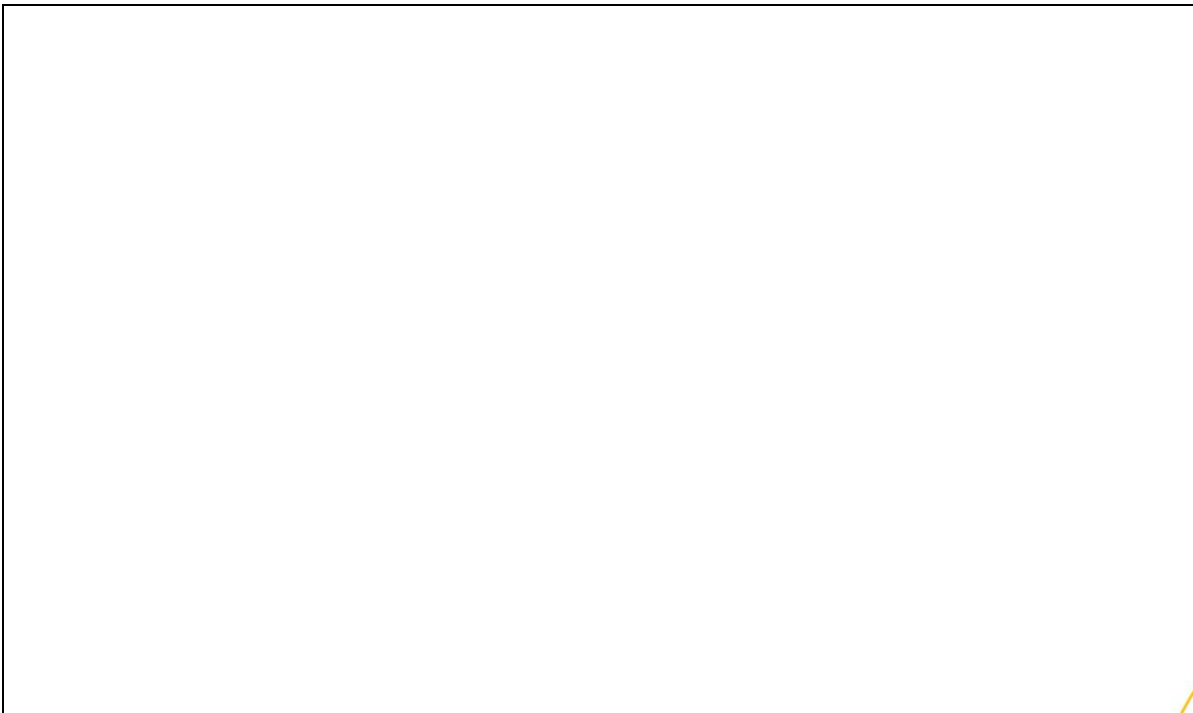
**Describe the history and growth of your company.**

**Describe yourself or your relationship with the company.**

**How do your company's safety initiatives align with your key performance indicators, mission, and values?**



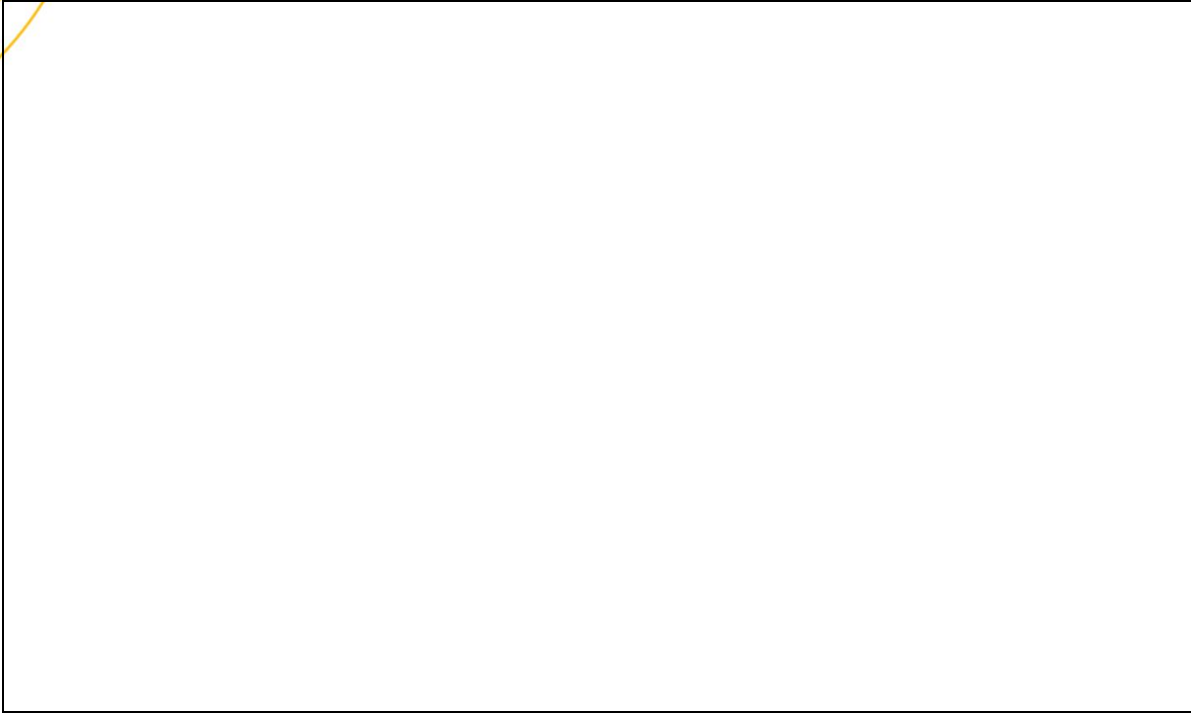
**Describe the company's approach to safety in the workplace/jobsite.**



**Provide an example of how senior management goes above and beyond OHS legislation to ensure safety within the company.**

**Describe how the company earns the respect of workers by promoting safety at work.**

**Include a short write-up on how the company has improved its workplace health and safety management system in the last three (3) years.**



**Describe a project or initiative the company was involved in that improved safety in the workplace or community. Provide examples and/or other evidence for support.**

