

Work Site Investigation Basics

Classroom Course

This one-day course is designed to provide the participant with the knowledge and skills to be able to analyze a basic worksite incident, determine incident causes, and complete an investigation report. The theory component of the course is completed in the morning session. The practical component of the course is completed during an investigation workshop in the afternoon session. Attendance at both sessions is required.

Course Topics

- Reasons for performing investigations
- Importance of investigating near misses
- Legislation requirements under Alberta OHS
- Elements of an investigation policy
- Simplified Investigation Process (SIP)
- Loss Causation Model (LCM)
- SMART corrective actions
- Investigation documentation and reporting

Certification

This course has a written test and a skills check component. Participants must achieve a minimum score of 70% on a closed-book written test and complete two skill checks for course certification.

Prerequisites

None required at this time.